

# Note Taking

Taking good notes is a three-stage process in which there are certain things you should do before class, during class, and after class. Here are the three stages of note taking and what you should do during each stage.

## How to Take Notes (before class)

- Review your notes from the previous class, looking for major topics, key words, etc.
- Complete all assigned readings.

- Use abbreviations and symbols.

## (after class)

## Rewrite Your Notes